

Shelfanger Parish Council

Chair: Mr Stephen Groom Vice Chair: Mrs Marian Paines

Clerk: Mrs Elaine Tinsley e-mail: shelfangerpc@gmail.com

DRAFT MINUTES

of the meeting held on MONDAY 12th June 2023 at 19:30 in All Saints Church.

In attendance: Stephen Groom, Mrs M Paines, Mr M Paines, Mrs Marilyn Hurst, Daniel Leader and Mrs Elaine Tinsley [Clerk]

Apologies for absence: Mrs Pam Ross & Mr Paul Chamber

Declaration of Interest – none noted.

REPORTS

- Report from Pam Ross for Boyland Common was distributed prior to the meeting and filed.
- Minutes of the AGM meeting held on 15th May 2023 were agreed and signed.

1. Financial report/Bank statements – bank statements were presented, showing a current balance of £2,239.04, following three payments made in the last month £362.28 for balancing salary to Lois Easter, £35.00 Employer Contribution and £30.00 church hire.

Recent invoices ...

Church Hire £60.00 - Mr Paines/2nd Mr Daniel Leader

2. AGAR – The Annual Governance and Accountability Return was presented and signed by the Chairman

3. Correspondence – no correspondence had been received.

4. Highways/Rangers

- **PR** had circulated an email regarding footpaths 9&10 – Advice to be sought on the legality of requesting farmer to re-instate the footpath - **SG**.
- An email was presented from Ketteringham Depot regarding the request for the Rangers work outside the policeman's house. No record was found of the Council doing the work, so Rangers could not be assigned to make good. **ET** was requested to contact Ketteringham Depot to suggest other work for the Rangers: -
 - Clear the undergrowth around the yellow bin at the end of Wash Lane
 - Rectory Road sign – needs painting.
- Footpath 9 sign on edge of B1077 has been dis-lodged and needs straightening – **DL** to ask builders renovating cottage to straighten as their excavation is possible cause.
- Bridge No. 11 – **ET** to chase Highways for repair update
- **ET** to ask highways to clear undergrowth and fallen tree on Wash Lane between Rectory Road and KC Mouldings
- **ET** to ask MB to cut the hedges after the nesting season has ended – end of August.

5. Planning – Planning matters to be discussed at a Planning meeting – date TBC

6. Village Hall Report – **MH** reported the Village Hall are to hold an Extraordinary Meeting on Tuesday 13th June.

7. A.O.B

- **DL** – reported the website was not compatible with mobile phones and wondered whether the Committee would like him to obtain a quote to update it? **ET** said she was having a training session with the current website designer mid-July, so could bring up any concerns at that time.

Meeting ended at 20:00

NEXT MEETING 31st July 2023

SignedDated