

**Risk Assessment for holding meetings in All Saints Church Shelfanger
Person Assessing: Lois Easter**

2022

Slip and trip hazard: Prepare venue before the meeting and point out any uneven surfaces to visitors on arrival and departure. Define entry and exit points.

- Encourage respectful behaviour of those in attendance.
Be respectful of one's surroundings, furniture and ecclesiastical artefacts.
- Contact Church Warden Roger Challoner by phone when meeting ends for him to close up.

Risk Assessment to be reviewed 2024