

SHELFANGER PARISH COUNCIL

MINUTES of the Parish Council Meeting held on Thursday 5 September 2024 at 6.30 pm at Shelfanger Village Hall.

Councillors Present: Cllr Marion Paines, Cllr M Hurst, Cllr Mick Paines, Cllr P Ross and Cllr P Chambers

In attendance: Elaine Tinsley (Clerk) and 2 members of the public

1. **Chairman's Welcome:** The Vice Chair opened the meeting and welcomed everyone present, and received apologies for absence from Mr Stephen Groom and County Cllr Catherine Rowett.
2. **To approve the Minutes of the Parish Council Meeting held on Thursday 27 June 2024** - The Minutes of the Parish Council Meeting held on 27 June, previously circulated to all members, were proposed for approval by Cllr M Hurst and seconded by Cllr M Paines and unanimously agreed.
3. **To record declarations of interest and approve any requests for dispensations for disclosable pecuniary interests or other interests:** None were received
4. **To hear from members of the public:**
 - A member of the public brought to the attention of the meeting that a previous Councillor was still showing on the website as current **Clerk to action deletion**.
 - Another member of the public reported attending the surgery of Green Party MP Adrian Ramsay. Issues which were brought to his attention was the flooding in Shelfanger, the proposed development in Winfarthing. AR confirmed he would be speaking to County Cllr Catherine Rowett and thanked the attendee for bringing these things to his attention.
5. **To receive the Cllr Catherine Rowett** – CR's report was read out to the meeting in her absence and is attached.
6. **To receive Clerk's report** - The Clerk's report was read out.
 - **Planning – Fieldview** – *Single storey side extension has been approved.*
 - **Ford Heywood Road** – Following a discussion with the farmer, his ditches were found to not be at fault. If the flooding at the ford continues to be a problem this winter, this is to be reported to Highways – **Clerk to action.**
 - **Village Hall Accounts Year Ending 31.03.24** – Update requested and confirmation received for receipt by the end of the year.
 - **Church Road Flooding** – The ditch had been emptied and the system running under Church Road. This has not alleviated the whole problem and the owners have been requested to cleanse the ditch and pipes.
 - **SAM2 Speed Camera** – The application for a Parish Partnership Scheme grant has been submitted and the outcome awaited before ordering the camera. Clerk to contact Diss Town Council to determine resources needed to re-locate the camera once installed – **Clerk to action.**

- o **Dog Bins** – Two additional dog bins have been ordered and delivery is expected soon. They will be positioned at the top of the hill on Heywood Road and at the bottom of High London Lane. The Council have been contacted and confirmed they will be added to their emptying schedule once positioned. **Clerk to action installation.**
- o **Correspondence** – Correspondence has been received concerning the overgrown footpath at the end of Druids lane and the field attached situated behinds Jacks Barn. The track on the south side will be cut back in the winter by the farmer. The owner of the hedge and field to the north could not be found, but the website where this information can be purchased was passed on to the correspondent.
- o **Environment Agency Surveyors** – The Environment Agency carried out a survey during the summer months to help decide which flooding defence option is affordable and viable. Feedback pending – **Clerk to action.**
- o **Bank Account as below:**

Shelfanger Parish Council Accounts

	Net	VAT	Current	Savings
01.04.24	Opening Balance - Savings Account			£6,173.97
01.04.24	Opening Balance - Current Account			£1,998.39
	Receipts			
09.04.24	Interest (April - Aug)			£36.36
10.04.24	Interest			£0.25
19.04.24	SNDC CILS			£3,530.92
26.04.24	SNDC Precept			£2,741.50
07.05.24	Transfer of funds			£1,158.10
27.08.24	VAT refund			£97.84
	Total Receipts			£7,368.43
	Payments			
29.04.24	£7.40	£0.00	£7.40	
29.04.24	£211.52	£0.00	£211.52	
07.05.24	£1,158.10	£0.00	£1,158.10	
20.05.24	£55.00	£0.00	£55.00	
20.05.24	£30.00	£0.00	£30.00	
29.05.24	£7.40	£0.00	£7.40	
29.05.24	£460.17	£0.00	£460.17	
26.06.24	£430.44	£0.00	£430.44	
09.07.24	£25.00	£0.00	£25.00	
27.08.24	£437.84	£0.00	£437.84	
		£0.00	£0.00	
	Total Payments			£0.00
	Current Account Balance			£5,546.03
	Savings Balance			£7,368.43
	Bank Balance			£12,914.46
	Funds held for Friends of Boyland Common			£531.62

7. **To receive Chairman’s Report:** Cllr M Paines reported that Cllr S Groom had sent in his apologies (as shown above), but had also resigned as Chair with immediate effect. Cllr Paines said she was happy to stand in as Chair for the foreseeable. This was agreed – Proposed by Cllr P Ross and seconded by Cllr M Hurst and unanimously agreed. Vacancy for a councillor to be advertised on the website/ noticeboard/Shelflife – **Clerk to action**

- 8. To receive updates from individual Council members:** Cllr M Hurst reported on the meeting held at Gissing regarding flood defences. Both her and Cllr Paul Chambers attended and were impressed by the work carried out to upgrade flood defences by slowing the water flow. Dams and hollows in the meadows worked to slow the water and local farmers were encouraged to apply for grant money from the Norfolk Waveney and River Trusts.
- 9. Boyland Common Report -** Cllr P Ross went through her report (attached).
- 10. Planning:**
- o Application No: 2024/2476 – housing development for 21 houses in Winfarthing. Concern was shown for increased water discharge into the system, which ultimately will flow into Shelfanger. A general discussion took place and it was agreed that a request be put to planners to ensure the underground waste water tanks be put in place first and note Shelfanger Parish Council's concern regarding water flow – **Clerk to action**
 - o Application No: 2022/0639 – amendment to planning for Cherry Tree House, Heywood Road. Concerns were raised about the discharge of water into the waterways.

11. FINANCE REPORT

- o **To approve payments (C):**

PAY TYPE	PAYEE	DESCRIPTION	ACTUAL AMOUNT	VAT
Online	Clerk	Laptop repairs and dog bins purchase	394.22	65.70
Online	Clerk	Sept & Oct Salary	437.84	0.00
Online	Ivan Lord	Fuel for grass cutting–Inv 30	25.00	0.00
		TOTAL £	857.06	65.70

Payments proposed Cllr M Hurst, seconded Cllr Pam Ross

- 12. Next meeting of the Parish Council is on Thursday 7 November 2024 at 6.30 pm at Shelfanger Village Hall.**

Meeting closed at: 8.00 pm.